



Unscheduled Group Visit Days

If MOHAI's field trips are fully booked for the 2016/2017 school year, groups still have the option of visiting on an Unscheduled Group Visit Day. Please review the following guidelines before planning your visit. Unscheduled groups may visit without a reservation between 10:00am-2:00pm on any of the following dates: **May 12, May 17, June 8.**

Planning & Arrival

- Groups coming for Unscheduled Group Visit Day are still encouraged to contact the Scheduling Coordinator at education@mohai.org or (206) 324-1126 x106 to notify MOHAI of their plans.
- An educator will greet your group in the park when you arrive; please organize students by class and have classes line up as instructed.
- Once lined up, please send a teacher or representative of the group to the **Group Entrance** (just to the right of the main museum entrance) to check in. Groups will be brought in to the museum in order of arrival.
- **A minimum of one adult chaperone is required for every five students;** groups who do not meet this ratio may not be admitted.
- A space will be available for storing your group's coats, lunches, and other belongings. Students may not bring backpacks or lunches into the galleries. Please leave valuables and unnecessary belongings at school; **MOHAI is not responsible for lost or stolen items.**
- Teachers are encouraged to bring their own gallery activity or project; see www.mohai.org/teacherprevisit for ideas and resources. MOHAI's paper scavenger hunts, clipboards, and pencils will be available for students on a first-come, first-served basis.

Rates

- Groups will be charged the self-guided field trip flat rate of \$40 per group of up to 30 students (30 students or less: \$40, 31-60 students: \$80, 61-90 students: \$120, etc.) Up to 1 teacher/adult chaperone per 2 students is included free in this flat rate; additional adults must pay regular admission.
- Payment must be made on the day of the visit via cash, check, credit card, or purchase order; schools needing an invoice in order to generate a purchase order, or who wish to pay in advance, should contact the Scheduling Coordinator at education@mohai.org or (206) 324-1126 x106.

Scholarships

- Scholarships for a free visit are available to schools where 40% or more of the students are eligible for Federal Free/Reduced Lunch; teachers will need to complete a scholarship application upon arrival (or bring a completed form with them) in order to receive the scholarship discount.

Guidelines for Student Behavior

1. Students must stay with chaperones at all times.
2. Use only pencils for writing in the galleries.
3. Do not lean on exhibits or use them as a writing surface.
4. Use inside voices at all times.
5. Look before you touch and obey signs.
6. No running, pushing, or roughhousing.
7. No flash photography.
8. No food, drink, or gum in the museum.



Lunch

- **MOHAI does not have indoor lunch space for groups.** School groups eating lunch on-site should expect to eat outside in the surrounding Lake Union Park, which does not have covered seating.
- There is a small indoor café with an exterior patio where food and drink items may be purchased. These areas are reserved for café patrons only – outside food and beverages (including sack lunches) are not permitted.

If you have any questions or concerns about the above guidelines, please contact:

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