



Planning Your Guided Visit to MOHAI

The following information will help you plan your visit to the museum. MOHAI will provide bins for student coats and lunches, as well as clipboards and pencils for activities. For more information about planning your field trip and pre-visit lesson plans, please visit our website: www.mohai.org/learn/k-12-learning.

Payment

- Payment via cash, check, or credit card **MUST** be received by the date of your visit. If submitting payment via purchase order, your PO **MUST** be received by the payment due date.
- Guided programs cost a flat rate of \$180 per class/program group (1– 30 students). Up to 4 program groups (120 students) can be accommodated in the museum in one day. Up to one adult for every two youth admissions is included in this flat rate. Additional adults will need to pay general admission. The Significance of Salmon also requires an additional \$40-per-group resource fee.
- Bus reimbursement and scholarships are available for schools with 40% or more students eligible for the Free and Reduced Lunch Program. Please indicate your eligibility when making your reservation.

Arrival

- Before your field trip, break students into no more than five groups and assign a chaperone leader to each group. Students will be working as a team in these groups to do their guided program and self-guided scavenger hunt.
- Visit <http://www.mohai.org/visit-us> one day prior to your visit for up-to-date information on driving directions, drop-off locations, and school bus parking.
- Leave valuables and unnecessary belongings at school. **MOHAI has no secured storage area, and is not responsible for lost or stolen items.** Students may not wear backpacks into the galleries.
- Use restrooms before leaving school.
- Arrive 15 minutes before your first program is scheduled to begin. If you will be more than 15 minutes late, please notify MOHAI's visitor services staff by calling 206- 324-1126.
- Enter at the group entrance doors, directly to the right of the main entrance. A staff member will be there to meet you.

Adult Supervision

- An overall minimum of one adult for every 5 students is required for your trip.
- All chaperones will be asked to lead their team through the guided program using materials written in English.
- Chaperones should not bring additional children who are not part of the class and are asked to turn off their cell phones in order to give their group their full attention and guidance.

Self-guided Activity in the MOHAI Galleries

Groups will have time to do a self-guided exploration of the museum galleries before or after your guided program. Choose from the following three options when making your reservation:

- MOHAI-provided iPad scavenger hunt in small teams of 4-6 students (maximum 5 iPads per class)
- MOHAI-provided paper scavenger hunt (one per student, clipboards and pencils provided)
- Bring your own activity (teachers are welcome to contact museum staff in advance for ideas or assistance)



Guidelines for Student Behavior

1. Students must stay with chaperones at all times.
2. Use only pencils for writing in the galleries.
3. Do not lean on exhibits or use them as a writing surface.
4. Use inside voices at all times.
5. Look before you touch and obey signs.
6. No running, pushing, or roughhousing.
7. No flash photography.
8. No food, drink, or gum in the museum.

Lunch

- **MOHAI does not have an indoor lunch facility.** School groups eating lunch at the museum should plan to eat in the surrounding Lake Union Park, which has limited covered areas.
- There is a small indoor café with an exterior patio where food and drink items may be purchased. These areas are reserved for café patrons only – outside food and drink (including sack lunches) will not be permitted.

If you have any questions or concerns about the above guidelines, please contact:

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